

CCDC 23

a guide to calling bids and
awarding construction contracts

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Public Sector Owners
Private Sector Owners
Canadian Bar Association (Ex-Officio)
*The Association of Consulting Engineers of Canada
*The Canadian Construction Association
*Construction Specifications Canada
*The Royal Architectural Institute of Canada

*Committee policy and procedures are directed and approved by the four constituent national organizations.

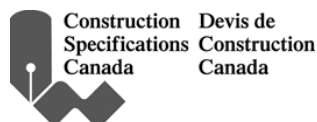
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PREFACE

This guide is produced by the Canadian Construction Documents Committee (CCDC) and is endorsed by the constituent organizations of the CCDC.

The primary purpose of the guide is to provide Owners and Consultants (referred to collectively as the “bid-calling authority”) with recommended “best practices” for procuring construction services by means of a competitive bidding process. The recommended practices reflect a broad consensus of Canadian construction industry participants, including Owners, and are intended to apply to any public or private sector project, large or small, where the “lowest bid” selection method is used.

The CCDC believes that all construction industry participants benefit when:

- bidders are provided with appropriate information and adequate time for bid preparation,
- there is a “level playing field” that ensures that no participant in the process gains an unfair advantage over another,
- risks are borne by the party best able to manage them,
- the bidding process is kept simple,
- contract award decisions respect principles of fairness, and
- bidding practices are standardized to the extent possible.

The recommended practices in the guide reflect these underlying principles. By following these practices, the potential for costly misunderstandings, disputes, delays, and other difficulties can be minimized. The guide generally avoids setting out practices in detailed, prescriptive terms, as these practices tend to vary somewhat based on local customs and over time, particularly in response to new technologies.

This guide complements the following CCDC guide documents:

- *CCDC 20 - A Guide to the Use of CCDC 2*
- *CCDC 43 - A Guide to the Use of CCDC 3*
- *CCDC 44 - A Guide to the Use of CCDC 4*
- *CCDC 48 - A Guide to the Use of CCDC 18*
- *CCDC 21 - A Guide to Construction Insurance*
- *CCDC 22 - A Guide to Construction Surety Bonds*

Use of the CCDC forms of contract is assumed. However, most of the recommended practices and the underlying principles conveyed in this guide are generally applicable, regardless of the form of contract used.

For more information on CCDC and its publications, visit <http://www.ccdc.org/>

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