CCDC 9A

Building trust

2018

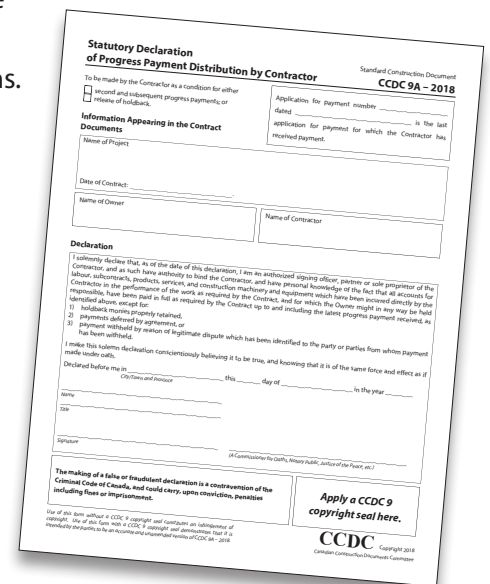# Statutory Declaration of Progress Payment Distribution by Contractor

CCDC 9A – Statutory Declaration of Progress Payment Distribution by Contractor is a sworn statement declaring that all accounts for labour, subcontracts, products, services, construction machinery and equipment incurred have been paid in full.

The use of statutory declaration of progress payment documents helps ensure that appropriate payment distribution is maintained throughout a construction project, up to and including the latest progress payment received.

There are three exceptions:

- Holdback monies properly retained;

- Payments deferred by agreement; and

- Payment withheld by legitimate dispute.

CCDC 9A is usually required as a condition for the (second and subsequent) progress payments or release of holdback. The declaration must be made before a commissioner for oaths, notary public or justice of the peace. The legislation of the applicable province sets out who can take affidavits and declarations.

CCDC's volunteer experts are driven to improve the Canadian construction industry for everyone involved. Our document development process represents all parties involved in the project to ensure risk is allocated fairly, full consensus is reached, and real trust is built. This simplifies bidding and contracting.

Want to build trust for your project?
ccdc.org