SCHEDULE A – RISK POOL DISTRIBUTION
Version: ________________
Date: ________________

ESTABLISHMENT OF RISK POOL

<table>
<thead>
<tr>
<th>IPD Party</th>
<th>At Acceptance of Validation Report</th>
<th>Upon Acceptance of Added Value Incentive Items**</th>
<th>Upon establishing the Final Target Cost</th>
<th>Upon Completion of Warranty Phase</th>
<th>Milestone 1***</th>
<th>Milestone 2</th>
<th>Milestone 3</th>
<th>Milestone 4</th>
<th>Milestone 5</th>
<th>Milestone 6</th>
<th>Milestone 7+</th>
<th>End of Warranty Phase</th>
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<td>Contractor</td>
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<td>TOTAL RISK POOL</td>
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*as necessary
**add columns as necessary to address any additional Added Value Incentive Items throughout the project
***in most cases, Milestone 1 is the acceptance of the Validation Report
+insert the Milestones as identified in the Validation Report
SCHEDULE B – ALLOWED COSTS

COSTS

.1 salaries, wages and benefits paid to personnel in the direct employ of the Design/Construction Team members under a salary or wage schedule agreed upon by the Owner and the Design/Construction Team, or in the absence of such a schedule, actual salaries, wages and benefits paid under applicable bargaining agreement, and in the absence of a salary or wage schedule and bargaining agreement, actual salaries, wages and benefits paid by the Design/Construction Team, for personnel:
   (1) stationed at the Design/Construction Team field office, in whatever capacity employed;
   (2) engaged in expediting the production or transportation of material or equipment, at shops or on the road;
   (3) engaged in the preparation or review of shop drawings, fabrication drawings, coordination drawings, and Project record drawings; or
   (4) engaged in the processing of changes in the Design Services or in the Work.

.2 contributions, assessments or taxes incurred for such items as employment insurance, provincial or territorial health insurance, workers’ compensation, and Canada or Quebec Pension Plan, insofar as such cost is based on wages, salaries, or other remuneration paid to employees of the Design/Construction Team and included in the cost of the Work;

.3 travel and subsistence expenses of the Design/Construction Team’s personnel;

.4 all products including cost of transportation thereof;

.5 materials, supplies, construction equipment, and temporary work, including transportation and maintenance thereof, which are consumed in the performance of the Work, and cost less salvage value on such items used but not consumed, which remain the property of the Design/Construction Team;

.6 hand tools greater than a value of $________, not owned by the workers, including transportation and maintenance thereof, which are consumed in the performance of the Work, and cost less salvage value on such items used but not consumed, which remain the property of the Design/Construction Team;

.7 all tools and construction equipment, exclusive of hand tools used in the performance of the Work, whether rented from or provided by the Design/Construction Team or others, including installation, minor repairs and replacements, dismantling, removal, transportation, and delivery cost thereof;

.8 all equipment and services required for the Design/Construction Team’s field office;

.9 deposits lost;

.10 the cost of disbursements of the Consultant and other consultants engaged to perform such Design Services;

.11 costs paid to subcontractors and subconsultants;

.12 quality assurance such as independent inspection and testing services;

.13 charges levied by authorities having jurisdiction at the Place of the Work;

.14 royalties, patent license fees and similar charges for intellectual property rights;

.15 any premiums for all bonds and insurance which the Design/Construction Team is required, by the Contract Documents, to purchase and maintain;

.16 any taxes, other than Value Added Taxes, and duties for which the Design/Construction Team is liable;

.17 removal and disposal of waste products and debris;

.18 safety measures and requirements;

.19 such further allowed costs as listed below*:

*parties should consider and address other potential items of allowed costs, e.g. small hand tools and consumables, etc.
**SCHEDULE C – TIME-BASED COSTS**

Version: _________________  
Date: _________________

<table>
<thead>
<tr>
<th>Personnel Category</th>
<th>Base Hourly Cost* (Excluding Both Overhead and Profit)</th>
<th>Overhead (Article 5.2)</th>
<th>Total</th>
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*includes costs referred to in Schedule B – ALLOWED COSTS, items .1 and .2
SCHEDULE D – CONTRACT TASKS MATRIX

Version: ____________________
Date: ____________________

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>CONTRACTOR</th>
<th>OWNER</th>
<th>CONSULTANT</th>
<th>OTHER IPD PARTY</th>
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LEGEND: R= Responsible; A= Accountable; C= Consulted; I= Informed
SCHEDULE E – ADDED PARTY

This Schedule E – ADDED PARTY is dated the ______ day of ________, in the year _______.

The parties to the Contract and the Added Party do hereby agree:

1. The following shall be an Added Party to the Contract:

   Name of party:

   Address of party:

   Email address of party:

2. Attached hereto shall be the following revised Schedules which shall include all changes and adjustments necessary to reflect the addition of the Added Party:
   - Revised Schedule A – RISK POOL DISTRIBUTION, dated:
   - Revised Schedule B – ALLOWED COSTS, dated:
   - Revised Schedule C – TIME-BASED COSTS, dated:
   - Revised Schedule D – CONTRACT TASKS MATRIX, dated:

Each of these revised Schedules shall supersede and replace all previous versions of each corresponding Schedule.

3. The following shall be the representatives of the Added Party for purposes of this Contract:

   SMT representative:

   PMT representative:

For the purposes of paragraph 5.2 of Article 5 of the Agreement – REIMBURSABLE COSTS, overhead is _____ % of the Reimbursable Costs attributable to this Added Party.

For the purposes of Article A-7 of the Agreement – RECEIPT OF AND ADDRESSES FOR NOTICES IN WRITING:

   Name:

   Address:

   Email address:

For purposes of Article A-8 of the Agreement – RECEIPT OF AND ADDRESSES FOR OTHER NOTICES INVOLVING THE SMT AND PMT:

SMT Representative:

   Name:

   Address:

   Email address:

PMT Representative:

   Name:

   Address:

   Email address:
4. The *Added Party*, together with the other parties to the *Contract*, shall be parties to the *Contract* for all purposes following the date of execution of this Schedule E – ADDED PARTY, and the *Contract* shall be deemed to be restated accordingly and all other terms and conditions of the *Contract* shall continue in full force and effect.

In witness whereof the parties hereto have executed this Schedule E – ADDED PARTY by the hands of their duly authorized representatives.

SIGNED AND DELIVERED in the presence of:

WITNESS

OWNER

name of Owner

signature

name of person signing

name and title of person signing

WITNESS

CONSULTANT

name of Consultant

signature

name of person signing

name and title of person signing

WITNESS

CONTRACTOR

name of Contractor

signature

name of person signing

name and title of person signing

WITNESS

ADDED PARTY

name

signature

name of person signing

name and title of person signing

WITNESS

OTHER IPD PARTY

name

signature

name of person signing

name and title of person signing

* All Other IPD Parties signatory to the Contract as at the date of Schedule E must execute this Schedule E. Insert other signature pages as may be necessary.
WITNESS

signature

name of person signing

OTHER IPD PARTY

name

signature

name and title of person signing

WITNESS

signature

name of person signing

OTHER IPD PARTY *

name

signature

name and title of person signing

WITNESS

signature

name of person signing

OTHER IPD PARTY *

name

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name and title of person signing

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name of person signing

OTHER IPD PARTY *

name

signature

name and title of person signing

WITNESS

signature

name of person signing

OTHER IPD PARTY *

name

signature

name and title of person signing
SCHEDULE F – USE OF BIM

[insert the agreed BIM protocol. If the IBC BIM Contract Appendix to be used, insert that here.]