

# Contractor's Qualification Statement

**CCDC 11 – Contractor's Qualification Statement is a standard form for pre-qualifying contractors (and subcontractors), with or without a formal pre-qualification process.**

CCDC 11 – Contractor's Qualification Statement offers a standard format for contractors to provide information about their company, capacity, skill, and experience. It includes:

**Company information** – legal structure, financial reference, contract security reference, insurance reference, health and safety, valuation of construction work projected for current year and the actual value for the past four years.

**Qualification and experience of personnel** – key office and site personnel proposed for the qualification statement.

**Project experience** – A list of five relevant projects for each of the following:

- Key construction projects completed in the past five years;
- Comparable construction projects completed;
- Key construction projects underway.

For recommended practices on the pre-qualification process refer to *CCDC 29 – A Guide to Pre-qualification*.

CCDC's volunteer experts are driven to improve the Canadian construction industry for everyone involved. Our document development process represents all parties involved in the project to ensure risk is allocated fairly, full consensus is reached, and real trust is built. This simplifies bidding and contracting.

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