



A Guide to Model Forms and Support Documents

2 0 2 2

CANADIAN CONSTRUCTION DOCUMENTS COMMITTEE
CANADIAN CONSTRUCTION DOCUMENTS COMMITTEE
CANADIAN CONSTRUCTION DOCUMENTS COMMITTEE

TABLE OF CONTENTS

INTRODUCTION

Change Order Form
(Model Form)

FINANCIAL INFORMATION REQUIRED OF THE OWNER

Project Financial Information Form
(CCDC 12)

Change Directive Form
(Model Form)

Summary of Changes Form
(Model Form)

PAYMENT PROCESS

Application for Payment Form
(Model Form)

Combined Proposed Change and Change Order
Form
(Model Form)

Schedule of Values and Work Performed Form
(Model Form)

NOTIFICATION PROCESS

Notice In Writing Form
(Model Form)

Cash Allowance Expenditure Form
(Model Form)

WARRANTY NOTIFICATION

Certificate For Payment Form
(Model Form)

Warranty Notice Form
(Model Form)

Statutory Declaration Forms
(CCDC 9A and 9B)

Product Warranty Notice Form
(Model Form)

Certificate of Substantial Performance

Application for Ready-for-Takeover Form
(Model Form)

List of Items to be Completed or Corrected Form
(Model Form)

SUPPLEMENTAL INSTRUCTION PROCESS

Supplemental Instruction Form
(Model Form)

CHANGE PROCESS

Request for Consideration Form
(Model Form)

Proposed Change Form
(Model Form)